

Minutes

THE EDGEBROOK CLUB Board of Directors Meeting April 23rd, 2020

Call to Order: 6:00

Attendance: [X] Bob Anderson, [X] Alberto Cedeira, [] Paul Cho, [X] Loic Deniel, [X] Cindy Hastings, [X] Sharon Kay, [X] Michael Ko, [X] Kevin Larson, [X] Laura Rochford, [X] Chauntelle Johnson

Approval of Old Minutes: March minutes were not available. Will approve at next meeting.

Old Business:

Monthly Business:

1. Memberships Changes

- No membership changes for March
- Proposal from Chauntelle: Allow membership sales to those on the waitlist who are currently willing to buy to allow the members looking to sell a chance to end their memberships prior to May 1st. Hastings motioned to approve. Anderson seconded. Motion approved unanimously.
- Current Memberships for sale: 5 – those who left did so due to moving from area or lack of playing over the past year+.
- Current Waitlist: 35 (5 willing to buy right now during closure, 4 willing to buy once club reopens, 8 willing to buy within 1-3 months after club reopens, remaining no answer) – Johnson sent an email to all those on the wait list to check interest and offer options.

2. Recent & Upcoming Club Events: None.

3. Club Financials: summary to date.

- February Income: \$111,429.13
- February Expenses: \$87,912.87
- February Net Income: \$23,516.26
- March Income: \$53,779.77
- March Expenses: \$86,392.35
- March Net Income: (\$32,612.58)
- Estimated April Income: \$34k
- Estimated April Expenses: \$70k
- Estimated April Net Income: (\$36k)
- Cash On-Hand as of 4/23: approx. \$648k
- Estimated A/P as of 4/23: approx. \$23k
- Summer Membership Income as of 4/23: \$170k
- Financial Systems Review Update (MOVED TO MAY/TBD)

Purchases are being made for reopening: gloves, hand sanitizer stations, plexi shields, locker room supplies, etc.

Edgebrook was denied the CARES act funds from Homestreet Bank due to our 501-c7 status (social club.) She will reapply through Umpqua since terms changes constantly. All other clubs, except one, have also been denied.

Anderson motioned to approve budget. Cedeira seconded. Motion approved unanimously.

Current/New Business:

1. Current Closure

- Updates regarding maintenance/facilities
 - Pool

Pool maintenance: Johnson learned that the main drains are not secured under the pool. This work was done in the past few months but could not be completed with water in the pool. She will need to drain the pool for work to be done. This expense is about \$11,000 to refill pool. While pool is drained, she proposes tile work to be done that is cracking off in kiddie pool. Total expense is estimated at \$18,000 max for both projects. Anderson motioned to approve. Cedeira seconded. Motion approved unanimously.

- Updates regarding staffing – all staff remains on payroll. We discussed options in case club does not reopen until end of May. All current staff to remain on payroll, regardless of club opening, until end of May. Hastings motioned to approve. Anderson seconded. Motion passed unanimously.
- Debye and Stefanie have been working hard behind the scenes keeping club up on payments and receivables. They are helping Johnson create protocols and best practice documents for reopening.
- Stephen has been developing his Junior program manual and it is coming along nicely.
- Manuel (maintenance) will continue to stay home as a high-risk employee (COVID).
- Laura Halter (Aquatics) – we will postpone hiring her until the pool opens.
- Other local clubs – Johnson speaks weekly with several area clubs to brainstorm and share ideas. Topic now is reopening; when and how. Lots of good information shared collaboratively.
- Reopening the club: Staff will be called in to prepare club and pool area when the time comes. PPE is being purchased and new policies are being conceived including temperature monitoring, cleaning schedule, ball policy, court usage, no fraternizing policy (close viewing area), no touch door openers. Johnson is interested to purchase a wet court scrubber that can be done nightly. Expense is \$4,000 - \$8,000. We currently rent a machine once a year at \$1,000. Does this actually sanitize the court and eliminate COVID? No vote taken on this.
- SACT/Cups update: SACT made some significant changes to program that will impact Edgebrook. Stephen will be busy fielding questions and putting teams together to comply with new rules.

2. Business from the Floor

Next Meetings: TBD (to discuss reopening if necessary) and Thursday, May 28th for monthly business

Adjourn: 7:25 pm