

## Minutes

### THE EDGEBROOK CLUB Board of Directors Meeting September 24<sup>th</sup>, 2020

**Call to Order:** 7:05pm

**Attendance:** [ X] Bob Anderson, [ X] Alberto Cedeira, [X] Paul Cho, [ X] Loic Deniel, [X] Cindy Hastings, [X ] Sharon Kay, [ X] Michael Ko, [X] Kevin Larson, [ X] Laura Rochford, [X] Chauntelle Johnson

**Approval of Old Minutes:** Anderson motioned to approve minutes as written. Larson seconded. Motion carried.

**Old Business:**

**Monthly Business:**

1. Memberships Changes: Hastings motioned to approve membership changes. Deniel seconded. Motion carried.
  - Kate Wang & Luke Chen to Subramanian
  - 7 new adds to the waitlist in August/9 new adds through 9/23 for September.Junior memberships are way down with openings in Levels 4 and 5. Suggestion to reach out to past members and see why they are not returning.
2. Recent & Upcoming Club Events: None.
3. Club Financials: August: August was better than past months in part due to singles ladder and keeping expenses lean and sharp. We will begin to see reduction in staffing expenses in October with the elimination of Tennis Director salary. Court usage is on the rise with inclement weather and a little bit of USTA teams and additional small group classes. Ko motioned to approve the financials. Rochford seconded. Motion carried.
  - July Income: (\$17k)
  - July Expenses: \$89k
  - July Net Income: (\$106k)
  - August Income: \$61K
  - August Expenses: \$95k
  - August Net Income: (\$33k)
  - Cash On-Hand as of 5/28: approx. \$718k
  - Cash On-Hand as of 6/25: approx. \$632K
  - Cash On-Hand as of 8/3: approx. \$503k
  - Cash On-Hand as of 8/27: \$496k
  - Cash On-Hand as of 9/22: \$422k
  - SBA PPP Loan amount: \$150,400; disbursed May 4<sup>th</sup> (No update)

**Current/New Business:**

1. Staffing Transition Updates: Johnson is having weekly meetings with tennis staff and individual meetings also. There is a new energy and excitement about programming and opportunities for staff

input. Current staff is more than capable of carrying on all existing and new tennis programming for fall and winter.

○ Tennis Updates

- USTA/Guests – this has been a mess so far for staff. Check in process is not going as outlined due to either EB captains failing to share correct information or visiting teams not reading or following the outlined protocols. Payments and waivers need to be done prior to entering the club so as not to back up the entrance and keep social distance and courts running on time. Johnson will work to rectify this with extended communication.
- Guest policy: Johnson suggested reinstating previous guidelines of at least one member on court (3 guests maximum). An additional change is to have club member pay the court fees and then collect from his/her guests. This policy to be enacted October 1. Deniel motioned to approve this reinstatement. Anderson seconded. Motion carried.
- Lessons/Courts – Johnson suggests we allow up to 6 people (up from 5) on court for group lessons as distancing is possible, according to tennis staff. Board agreed.
- Ladies Team Tennis (Cups Alternative) – this seems to be going well so far. Only issue is with check in process and avoiding “bottleneck” in entrance, especially when raining. Johnson will consider awning, umbrellas or other cover outdoors.
- Junior Program – see previous discussion under Membership Changes. Additionally, Hastings and Cho continue to work on the Junior Handbook.

2. Adjacent Tree to Property – Johnson reports it has been difficult to get a Survey company out to look at problematic tree. She will call around to a few more. Anderson suggested calling the power company as the tree poses problems to power lines if it falls in wind or weather storm.
3. Business from the Floor - none

**Next Meetings:** October 29<sup>th</sup> at 7pm (Virtual)

**Adjourn:** 8:15pm